

WHATCOM COUNTY EMS/TC COUNCIL  
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**GENERAL COUNCIL MEETING**  
**January 10, 2005**

**PRESENT:** Roger Christensen, President, WCFD #14  
Dawn Cannizzaro, Secretary, WCFD # 17  
Therese Williams, 1<sup>st</sup> V-P, BTC  
Russell Brock, Dist 1  
Erica Work, WCFD #2,  
Geri Chumley, WCFD #4  
Paul Van Dyken, WCFD #4  
Howard Adams, WCFD #9  
Duncan McLane, WCFD #11  
Bob Busch, WCFD #11  
Modesta Urbano, WCFD #14  
Theresa Sygitowicz, WCFD #16  
Janice Lapsansky, WCFD #17  
Anson Chamblin, Cascade Ambulance  
Rick Kowsky, Cascade Ambulance  
Dr. Marvin Wayne, MPD  
Jim Wagner, Red Cross  
Keri Snodgrass, Council Staff

**ABSENT:** Teresa Gregory, WCFD #10  
Kristen Nelson, WCFD #10  
Henry Hollander, WCFD #13  
John Granger, Airlift NW  
Dave Hammers, BFD  
Bill Boyd, BFD  
Jason VanderVeen, 2<sup>nd</sup> V.P. , Lynden  
Bonnie Robinson, North Region EMS&TCC  
Tom Ardavany, Airlift Northwest  
Bruce Rustad, Mt. Baker Ski Patrol  
Klaus Wergin, Consumer  
Bob Lovelace, Consumer

**CALL TO ORDER:** President, Roger Christensen, called the regularly scheduled meeting of the Whatcom County EMS/TC Council, held at St. Josephs Hospital, to order at 7:05.

**INTRODUCTIONS:** Introductions were made by all present.

**APPROVAL OF MINUTES:** Motion (Chumley/Wayne) to approve the minutes of the October, 2004 General Council meeting with a correction to an incomplete sentence on page 3 (Min/Max section) carried.

## **REPORTS**

*TREASURER/FINANCE REPORT:* Keri reported there is \$175,848.91 in the general fund, \$45,197.22 in the ambulance fund; 16,386.04 in the Industrial CISM, \$5,573.64 in the County CISD for a total of \$243,005.81 as of December 31<sup>st</sup>. This figure does not include the conference registration income or \$10,000 grant that will be received this month.

*OFFICE:* OTEP manuals are in the office; if your agency does not have them yet please contact Keri. Conference invoicing is completed and almost all funds have been received. Grant requests for the 2005 conference will be sent this month. The 2005 Protocol Addendum will be distributed soon.

*EDUCATION:* An OTEP quality assurance survey was sent to 20% of each district (minimum of 5). Every past EMT student from the last 3 years will be getting an EMT-B class survey within the next week. Four OTEP instructor update workshops were completed. The committee is working on an infectious disease instructor update class that will take place in March to help instructors receive and teach updated material.

*CONFERENCE:* Therese distributed the revenue/expense report from the conference. Extra corporate donations (\$5000 from Muckleshoot casino) were received this year to help increase revenue. Attendance was good with the cadaver labs full. There was just over \$40,000 in revenue.

*REGIONAL COUNCIL:* The last meeting was cancelled. Next meeting is January 27<sup>th</sup>. Rick Kowsky's position on the regional board as a representation of the Ambulance Association instead of the Whatcom County EMS council was clarified.

*EXECUTIVE BOARD:* *The e-board met immediately preceding this meeting and discussed the following items:*

- Options of investing a portion of the council funds was discussed with a representative from Edward Jones Investments
- Letters of non attendance will be sent to two members
- Nominating committee for April E-Board elections is Jason VanderVeen, Howard Adams, and Duncan McLane.
- **Motion for Theresa Sygitowicz to fill the treasurer position was brought forward by the executive board for approval by the general council. Motion approved.**

*MPD:* The pelvic sling will be incorporated at the EMT-B level in the OTEP program. Afrin for nosebleeds has been added as a permissive protocol. A handcuffed patient's procedure was added. A handcuffed patient is not to be transported without a sheriff following or in the unit.

### **OLD BUSINESS**

*MIN/MAX* –currently in limbo. It will continue to be worked on and will be finalized this quarter.

*Q/A committee* – Last October there was a proposal for a QA committee. This committee will be called the interoperability committee and will consist of members from Dispatch, ALS (medic Jerry Martin), BLS (Jay Comfort -BFD, Jason VanderVeen –County rep) and hospital providers (ER Charge Nurse). First meeting will be held in February. If people have concerns, they can bring those concerns to the chair of this committee. The committee is designed to be a work group to look at problems and address issues. The first order of business will be defining their role.

### **NEW BUSINESS:**

*NIH study* – Dr. Wayne reported that Whatcom County has been awarded a cardio pump NIH (National Institute of Health) grant in Whatcom County. The rate of ventilation is not being done right and by combining a plunger with valve the success rate has improved. Keri will be involved as support staff. Dr. Wayne would like the EMS council be the administrator and act as a fiduciary pass through. **A motion for the council to act as operating entity to administer grant was approved.**

*CISM* – at a chiefs meeting interest was expressed in reviving the JCISM team and would like secretarial support. Dr. Wayne suggested having them present a plan with what kind of support they need. **A motion (Kowsky/Wayne) to table until a formal presentation is made by them was approved.**

*APPLICATIONS FOR MEMBERSHIP:* Applications for membership were received from Doug Smith (Lynden), Jim Wagner (Red Cross), Jim Hall (Bellingham Mountain Rescue) and Robert Busch (Dist 11). **A motion (E-Board/Wayne) to accept the application was approved.**

**GOOD OF THE ORDER:** Move to adjourn at 8:15.